

Request must be received by 7:30 AM for a same day Inspection

**Fill Out and Fax To 441-8214**  
**Note: Please DO NOT email your request**

**INSPECTION SHEET**

Caller: \_\_\_\_\_

Contractor: \_\_\_\_\_ Job Address: \_\_\_\_\_

Phone # \_\_\_\_\_ # Direction Street name Type Unit #

Date/Time Requested: \_\_\_\_\_ Permit #: \_\_\_\_\_

| Card/Letter               | Lock box |           |           | BUILDING         | PLUMBING     | ELECTRIC      | HVAC         | SIGN         |
|---------------------------|----------|-----------|-----------|------------------|--------------|---------------|--------------|--------------|
| Garage                    | Shed     | Partial   | Deck      | Footing          | R.I./Topout  | Temp          | R.I.         | Footing      |
| Call First                | Bsmt     | Reinspect | Egress    | Slab Insulation  | Groundwork   | Service       | Underground  | <b>FINAL</b> |
| Addition                  | Undergrd | Mobile Hm | Will Call | Rebar            | Sewer/Repair | R.I.          | Duct/Flue    |              |
| Other Information/Access: |          |           |           | Wall Steel       | Storm/Sani   | Ceiling Insp. | <b>FINAL</b> |              |
|                           |          |           |           | Hairpins         | Water        | <b>FINAL</b>  | New/Replace  |              |
|                           |          |           |           | Wall/Setbacks    | Gas          | Pool Grmdg.   | Fum / AC     |              |
|                           |          |           |           | Framing          | <b>FINAL</b> |               |              |              |
|                           |          |           |           | Wall Insulation  | W/C – W/H    |               |              |              |
|                           |          |           |           | Firewall/Tape    | LS / VB      |               |              |              |
|                           |          |           |           | Draft Stops      | Waste / Vent |               |              |              |
|                           |          |           |           | <b>FINAL</b>     | D.W.         |               |              |              |
|                           |          |           |           | Fence/Clean Hole | Garb. Disp   |               |              |              |

Clerk Date Time

Request must be received by 7:30AM for a same day inspection

**Fill Out and Fax To 441-8214**  
**Note: Please DO NOT email your request**

**INSPECTION SHEET**

Caller: \_\_\_\_\_

Contractor: \_\_\_\_\_ Job Address: \_\_\_\_\_

Phone # \_\_\_\_\_ # Direction Street name Type Unit #

Date/Time Requestd: \_\_\_\_\_ Permit #: \_\_\_\_\_

| Card/Letter               | Lock box |           |           | BUILDING         | PLUMBING     | ELECTRIC      | HVAC         | SIGN         |
|---------------------------|----------|-----------|-----------|------------------|--------------|---------------|--------------|--------------|
| Garage                    | Shed     | Partial   | Deck      | Footing          | R.I./Topout  | Temp          | R.I.         | Footing      |
| Call First                | Bsmt     | Reinspect | Egress    | Slab Insulation  | Groundwork   | Service       | Underground  | <b>FINAL</b> |
| Addition                  | Undergrd | Mobile Hm | Will Call | Rebar            | Sewer/Repair | R.I.          | Duct/Flue    |              |
| Other Information/Access: |          |           |           | Wall Steel       | Storm/Sani   | Ceiling Insp. | <b>FINAL</b> |              |
|                           |          |           |           | Hairpins         | Water        | <b>FINAL</b>  | New/Replace  |              |
|                           |          |           |           | Wall/Setbacks    | Gas          | Pool Grmdg.   | Fum / AC     |              |
|                           |          |           |           | Framing          | <b>FINAL</b> |               |              |              |
|                           |          |           |           | Wall Insulation  | W/C – W/H    |               |              |              |
|                           |          |           |           | Firewall/Tape    | LS / VB      |               |              |              |
|                           |          |           |           | Draft Stops      | Waste / Vent |               |              |              |
|                           |          |           |           | <b>FINAL</b>     | D.W.         |               |              |              |
|                           |          |           |           | Fence/Clean Hole | Garb. Disp   |               |              |              |

Clerk Date Time